|  |  |
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**Semester Course Report**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| University |  | School |  | Department |  |
| Semester |  | Year |  |

I. Basic Information

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | Course Code | | |  | | | | | |
| 2. | Course Title | | |  | | | | | |
| 3. | Section | | |  | | | | | |
| 4. | Unit/Credit hours: | | |  | | | | | |
|  | | | | | | | | | |
| Lectures | |  | Tutorial | |  | Practical |  | Total |  |
|  | |  |  | |  |  |  |  |  |
| 5. | Course Instructor: | | |  | | | | | |

6. Intended Learning Outcomes:

|  |  |
| --- | --- |
| Knowledge | K1 |
| K2 |
| K3 |
| Attitude | A1 |
| A2 |
| A3 |
| Skills | S1 |
| S2 |
| S3 |

**II. Statistical Information**

|  |  |  |
| --- | --- | --- |
|  | **No.** | **%** |
| Sessions Missed |  |  |
| Sessions Made Up |  |  |
| Total Sessions Conducted (excluding midterm& finals) |  |  |

|  |  |  |
| --- | --- | --- |
|  | **No.** | **%** |
| Students enrolled |  |  |
| Students who withdrew |  |  |
| Students who took final exam/project |  |  |
| Students passed |  |  |

|  |  |
| --- | --- |
|  | **No.** |
| Guest Lecturers Invited |  |
| Field Trips Taken |  |

|  |  |
| --- | --- |
|  | **Average Number Per Session** |
| Tardy Students |  |
| Absent Students |  |

Achievement of students:

|  |  |  |
| --- | --- | --- |
| Letter Grade | No. | % |
| A+ |  |  |
| A |  |  |
| A- |  |  |
| B |  |  |
| B+ |  |  |
| B- |  |  |
| C+ |  |  |
| C |  |  |
| D |  |  |
| Total |  |  |

III. Professional Information

1. Course topic/content ILO covered

|  |  |  |
| --- | --- | --- |
| Topics Taught | ILO Covered | No. of Sessions |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

What percentage of topics/content planned were actually taught? (Please encircle appropriate answer)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. >90% |  | b. 70-90% |  | c.<70% |  |

If <70%, please write the reason for not teaching all topics/content planned:

|  |
| --- |
|  |

If any topics/contents were taught which were not written in course outline, give reasons in detail:

|  |
| --- |
|  |

1. Teaching and learning methods:

|  |  |  |
| --- | --- | --- |
| **Teaching Methods** | **No.** | **% of Total Session** |
| Lectures |  |  |
| Debate |  |  |
| Discussion |  |  |
| Presentation |  |  |
| Group Work |  |  |
| Others |  |  |
| Active learning: (Please Specify) |  |  |
| **Teaching Aids:** | **No.** | **% of Total Session** |
| Video |  |  |
| Audio |  |  |
| Handout |  |  |

1. Student assessment:

|  |  |  |  |
| --- | --- | --- | --- |
| **SL#** | **Type** | **Description** | **ILO Assessed** |
| 1. | Written Examination |  |  |
| 2. | Oral Examination |  |  |
| 3. | Laboratory work |  |  |
| 4. | Projects |  |  |
| 5. | Research Papers |  |  |
| 6. | Others (please specify) |  |  |

Involvement of external evaluator in student assessment

|  |  |  |  |
| --- | --- | --- | --- |
|  | Yes |  | No |

If yes, please explain

|  |
| --- |
|  |

1. Facilities and teaching materials:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SL#** | **Facilities** | **Please rate the following**  **(1-inadequate, 2-adequate to some extent, 3-adequate)** | | |
| **1** | **2** | **3** |
| 1. | Classroom |  |  |  |
| 2. | Projector/Screen |  |  |  |
| 3. | Whiteboard/Marker |  |  |  |
| 4. | Chair/table |  |  |  |
| 5. | Computer (If appropriate) |  |  |  |
| 6. | Laboratory (If appropriate please specify) |  |  |  |
| 7. | Equipment (If appropriate please specify) |  |  |  |

List any Inadequacies:

|  |
| --- |
|  |

1. Administrative Constraints

List any difficulties encountered:

|  |
| --- |
|  |

1. Suggestions for Course Enhancement:

|  |
| --- |
|  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Signature: |  |  |
|  |  |  |
|  |  |  |
| Date: |  |  |